

**Manhattan Bronx Emergency Nurses Association Chapter Meeting**  
**Date: April 7, 2015 at 1730**  
**Location: North Shore Long Island Jewish Health System – Lenox Hill HealthPlex**  
**Meeting Minutes**

Attendance: Laura Giles, Meg Barry, Andrew Wong, Paul Lozano, Amy Seplin, Sarah Buglass, Susan McAllen, Kate Oneill, Jennifer Siller, Peter Glennon, Angie Lee, Paula Fessler, Amy Smith, and Tracy Freirtag

<b><u>Topic</u></b>	<b><u>Discussion and Action</u></b>	<b><u>Responsible party, Status, and Outcome</u></b>
Call to order and review of agenda	Meeting called to order at 1730	Laura Giles
Welcome	Thank you for Lenox Hill HealthPlex for sponsoring dinner and meeting.	Jennifer Siller, Patient Care Director LHH HealthPlex and staff.
Presentation of Freestanding Emergency Departments	A tour was given of the Lenox Hill HealthPlex by Amy Smith and Peter Glennon. Discussion regarding challenges and successes of the HealthPlex over the course of its one year in existence. A presentation of the history of the Greenwich Village neighborhood was given, how, the building was acquired, services offered, and how operations of free standing ED's was offered. An informative question and answer session took place.	Andrew Wong, Complete.
President	<p>Raffle ideas are needed for the silent auction for the 9/11 scholarship for the NYSENA Setting the Pace conference. Different ideas were put together. Laura Giles to purchase a cooler and fill with beer and snacks for the raffle.</p> <p>Reminder that NYSENA Setting the Pace Conference is April 16<sup>th</sup> and 17<sup>th</sup>. The State Council meeting will follow on the 18<sup>th</sup>.</p> <p>Discussion on offering to sponsor a cocktail party for the State council meeting. Discussion regarding whether it was feasible for the chapter and at what cost. A donation of 500\$ was discussed, however, also suggested that this can go towards the 9/11 fund.</p>	<p>Laura Giles, Pending.</p> <p>All Officers will be in attendance, Complete.</p> <p>Tabled until further discussion.</p>
Treasurer	<p>TNCC and ENPC's course tuition for the upcoming year has been increased 25\$. This is in hopes to increase revenue for the chapter.</p> <p>TNCC Course for May has 25 students registered at this time.</p> <p>CEN and CPEN review courses are in the planning stages for summer or fall. Will require hosting.</p>	<p>Meg Barry, Will continue to follow to evaluate its impact.</p> <p>Meg Barry, Complete.</p> <p>Sue McAllen and Meg Barry working on facilitating. Lenox Hill and Lenox Hill HealthPlex to sponsor hosting. Pending.</p>

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Secretary	<p>Facebook site is doing well. Advertisement for the HealthPlex tour reached 475 people. Currently the ENAMBC site has 114 likes. This helps to broadcast information to membership.</p> <p>An email blast was distributed advertising the chapter meeting and Setting the Pace. This was done through Constant Contact. Was brought up that membership was not getting emails regarding meetings. We need to maintain communication in all aspects.</p> <p>Slide show for NYS ENA Setting the Pace Conference is finishing up. Did not have many picture submissions. Andrew took pictures from different sites of chapters and utilized what was possible to put together a slide show.</p>	<p>Andrew Wong, Pending, Continue to inform and have people follow ENAMBC on social media to have a presence and help to disseminate information.</p> <p>Andrew Wong, Pending. Secretary was not aware we could access constant contact without Grey Goose. Sue McAllen shared the password. Will maintain and keep membership abreast.</p> <p>Andrew Wong, Complete. Will arrange for AV equipment with state leaders for conference.</p>
New Business	<p>Next TNCC course after May is June 6<sup>th</sup> and 7<sup>th</sup> at Montefiore.</p> <p>Next Chapter meeting topic and location to be determined. June 3, 2015</p>	<p>All members, please share with staff at respective facilities.</p> <p>Membership to brainstorm an posting of site and topic to be done.</p>
Adjournment	Meeting adjourned at 1935	Laura Giles